

## **An audit of information about human papilloma virus (HPV) offered to people with HPV-related cancer of the head and neck**

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Participant Information Sheet: Version 1.0

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**You are being invited to participate in a research study. Before you decide whether to participate, it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully and feel free to ask us if you would like more information or if there is anything that you do not understand. Please also feel free to discuss this with your friends, colleagues and relatives if you wish. We would like to stress that you do not have to accept this invitation and should only agree to take part if you want to.**

**Thank you for reading this.**

### **What is the purpose of the study?**

NICE guidance recommends that information about human papillomavirus (HPV) should be offered to people with HPV-related cancer of the upper aerodigestive tract.

The purpose of the study is to explore the implementation of this guidance.

### **Why have I been asked to take part?**

You have been identified as a health professional involved in the care and management of people with HPV-related cancers of the head and neck.

### **Do I have to take part?**

Your participation is entirely voluntary, and if you agree to take part in this study you are free to withdraw at any time, without explanation and without incurring any disadvantage.

**What will happen if I take part?**

You will be asked to complete an online questionnaire

**Expenses and / or payments**

There are no expenses or payments available for taking part.

**Are there any risks in taking part?**

There are no risks associated with participating.

**Are there any benefits in taking part?**

Although there are no direct benefits to you, this information will be very useful to identify patient information needs.

**What if I am unhappy or if there is a problem?**

If you are unhappy at any point, or if there is a problem, please feel free to let us know by contacting Jenny Callender ([callenj@liverpool.ac.uk](mailto:callenj@liverpool.ac.uk)) and we will try to help. If you remain unhappy or have a complaint which you feel you cannot come to us with then you should contact the Research Governance Officer at [ethics@liv.ac.uk](mailto:ethics@liv.ac.uk). When contacting the Research Governance Officer, please provide details of the name or description of the study (so that it can be identified), the researcher(s) involved, and the details of the complaint you wish to make.

**Will my participation be kept confidential?**

We will not collect information which will identify you as an individual. Results of the questionnaire will be kept on secure, password protected computer. Only anonymised data, that cannot be related to you personally, will be released or discussed publicly at scientific meeting or in research publications.

**Will my taking part be covered by an insurance scheme?**

Participants taking part in a University of Liverpool ethically approved study are covered by the University's insurance policy.

**What will happen to the results of the study?**

Eventually the results of the study may be published in the form of abstracts at scientific meetings and research papers. You will not be identifiable from the results of the study. If any participant would like to receive the findings of this study, please contact the student investigator Rebecca Jopson ([hlrjopso@liverpool.ac.uk](mailto:hlrjopso@liverpool.ac.uk)), and they will be emailed to you.

**What will happen if I want to stop taking part?**

You can withdraw from this research study at any time, without explanation. Results up to the period of withdrawal may be used, if you are happy for this to be done. Otherwise you may request that they are destroyed and no further use is made of them.

**Who can I contact if I have further questions?****Student Investigator:**

Rebecca Jopson ([hlrjopso@liverpool.ac.uk](mailto:hlrjopso@liverpool.ac.uk))

**Supervisor:**

Jenny Callender ([callenj@liverpool.ac.uk](mailto:callenj@liverpool.ac.uk))

**Ethics at Liverpool University:**

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